

Powerschool Parent Portal



PARENT ACCOUNT CREATION
FALL 2012

Access ID and Passwords



- In order to create an account in the Powerschool Parent Portal you will need to have an Access ID and password
 - You will receive a unique ID and password for each student
 - You do not need to have the information for all of your students to create your account
 - Additional students can be added to the account after it is created
- School sites have selected different avenues to disseminate this information.
 - Please contact the individual sites for details on when they will send this information home

Account Creation



- Once you have your Access ID and Password information go to either the district webpage (www.fcusd.org) or one of the individual school webpages
- Select the Powerschool Parent icon on the top of the page
- Select **Create Account**
 - Enter all of the required information in the Create Parent Account section
 - ✦ Your username must be unique. If you choose a username that is not unique, you will be prompted to enter another choice

Account Creation



- In the **Link Students to Account** section
 - Enter your students name
 - Enter the Access ID and Password provided in the letter you received
 - ✦ If you have received information for multiple students, enter one student on each line
 - ✦ If you receive information for additional students at a later date, review the documentation on Adding Students to an Existing Account
 - Select your relationship to the student
 - Select Enter
 - ✦ When you have successfully entered the information, you will be taken to a login screen where you will enter the username and password you have just created

Logging In



- You will only need to create an account one time.
- To access the Powerschool Parent Portal after you have created your account, you will select the Powerschool Parent icon on the webpage and enter your username and password in the Parent Sign In section